



LOS ANGELES UNIFIED SCHOOL DISTRICT
 Le Conte Middle School
School Site Council Meeting
MINUTES

<https://lausd.zoom.us/j/88554470026>

& Parent Center *Centro de Padres*

Thursday, January 30, 2025

3:30 p.m.

Spanish Oral Translation provided by: Juan Romero

Written Translation by: Juan Romero

I. WELCOME | CALL TO ORDER

Juan Romero, Categorical Programs Advisor, welcomed the members and called the meeting to order at 3:34 p.m. on January 30, 2025.

II. FLAG SALUTE

Juan Romero led the flag salute.

III. PUBLIC COMMENT

Juan Romero called for public comment. There were no speakers for public comment.

IV. ROLL CALL:

a. Chase Costley, Secretary, called roll. Member attendance is as follows:

First Name	Last Name	Title	Present	Not Present
Lusine	Daduryan	Chairperson	Present	
Angelica	Lima	Vice Chairperson	Present	
Chae	Costley	Secretary	Present	
Edward	Rivero	Parliamentarian	Present	
Eduardo	Duran	Member (Principal)	Present	
Yessenia	Marroquin	Member	Present	
Maria Isabel	Gonzalez	Member	Present	
Sara	Canjura	Member	Present	
Alejandra	Guzman	Member	Present	
Yeimi	Orozco	Member		Not Present

b. Quorum was established with 9 members present.



LOS ANGELES UNIFIED SCHOOL DISTRICT



V. APPROVAL OF MINUTES

Juan Romero handed out the minutes from 1-16-25 to SSC members in attendance and shared them on the Zoom screen with members participating via Zoom. Chae Costly gave members time to read the minutes in silence. There were no corrections.

A motion to approve the minutes was made by Yessenia Marroquin and seconded by Maria Isabel Gonzalez. A roll call vote was taken. 9 in favor, 0 against, 0 abstained. The motion passed and the minutes were approved.

VI. PRINCIPAL'S UPDATE

Eduardo Duran, Principal, presented the following:

- 2025–2026 TSP budget, including allocation amounts, and their purpose. Proposed strategies to support English Learners with TSP funds were presented.
- It was noted that these funds are under the purview of the principal.
- He asked for feedback and a question and answer session followed.

VII. PRESENTATION(S)

- Juan Romero presented the 2025-2026 School Plan for Student Achievement (SPSA) for Le Conte Middle School and highlighted the changes/updates in the corresponding Plan sections. He took questions from the members and provided answers to the members.
- Juan Romero presented and reviewed with members the funding supporting the goals of the SPSA. He presented and distributed (COPIES) of the 2025-2026 7S046 School Title I School Budget and the 2025-2026 7E046 School Title I Parent and Family Engagement Budget to all members present. During the presentation, he took questions and provided answers to the members.
- Juan Romero presented the 2025-2026 MMALC School Budget 7T197 for the Council's consideration.
- Juan Romero presented the 2025-2026 MS Literacy Interventionist 7501T Budget for the Council's consideration.
- Juan Romero presented the 2025-2026 Contingency Plan for the Council's consideration.

VIII. NEW BUSINESS:

- **Review and Response to ELAC Recommendations**

SSC reviewed and discussed ELAC's recommendations (Attachment K) regarding first aid training, workshops and the School Plan for Student Achievement 2025-2026 based on the presentation conducted in their 1-29-25 meeting. SSC's response to ELAC's recommendations is attached (Attachment B). The recommendations and responses were as follows:

- **ELAC recommends that the school provide annual first aid training to equip parents with the necessary skills to respond effectively in emergency situations.**
 - The SSC noted that with the proposed funds allocated for workshops in the 2025-2026 Title 1 budget, the school will be able to offer annual first aid training.
- **ELAC recommends that Le Conte provide additional workshops to help parents effectively navigate the Parent Portal.**
 - The SSC confirmed that Mr. Romero will provide additional workshops to support parents in using the Parent Portal.



LOS ANGELES UNIFIED SCHOOL DISTRICT



The motion to approve SSC’s response to ELAC’s recommendation was made by Chae Costley and seconded by Lusine Daduryan. The results were 9 members voted in favor, 0 opposed, and 0 abstained. The motion carried.

- **Approve 2025 – 2026 School Plan for Student Achievement (SPSA)**
 Juan Romero led a review of the 2025-2026 SPSA as presented. He asked the members if they had any questions; members had the opportunity to provide feedback and make final recommendations before moving to approve the School Plan for Student Achievement. After a period of discussion, the Chairperson asked for a motion regarding the SPSA.
 - a. A motion to approve the 2025-2026 SPSA was made by Edward Rivero and seconded by Sara Canjura.
 - b. The votes on the motion are as follows: 9 members in favor; 0 members opposed; 0 members abstained.
 - c. The motion to approve the SPSA passed.

- **Approval of the 2025-2026 7S046 School Title I Budget**
 Juan Romero led a review of the 2025 – 2026 7S046 School Title I Budget as presented. He asked the members if they had any questions; members had the opportunity to provide feedback and make final recommendations before moving to approve the 2025 – 2026 7S046 School Title I Budget items listed as follows:

Budget Allocations Title I 7S046
Budget Review of 2025–2026 & Proposed Budget for 2025–2026

2025–2026 Positions/ Budget Items	Description (how much/how many)	Total Allocation 2025–2026 \$543,633
Categorical Program Advisor/Title 1 Coordinator (Romero) <i>Asesor de Programas Categóricos (Romero)</i>	<i>1 Coordinator + differential 3 hours per day, 5 days per week</i>	\$93,985
Intervention Support Coordinator (Linares) <i>Coordinadora de Apoyo a la Intervención (Linares)</i>	<i>1 Coordinator + differential 6 hours per day, 5 days per week</i>	\$161,865
Problem Solving Data Coordinator (Little) <i>Coordinador de datos de resolución de problemas (Little)</i>	<i>1 Coordinator + differential 6 hours per day, 5 days per week</i>	\$80,935
Educational Resource Aide (Villatoro) <i>Asistente de Recursos Educativos (Villatoro)</i>	<i>1 Ed Resource Aide 6 hours per day, 5 days per week</i>	\$66,681
Community Representative (Garrido) <i>Representante Comunitario (Garrido)</i>	<i>1 Community Rep 6 hours per day, 5 days per week</i>	\$56,431
Tutor Teacher X Time <i>Maestro Tutor X Tiempo</i>	<i>The \$16,354 budget will fund after-school tutoring services provided by eight teachers, each offering 20 hours of targeted academic support.</i>	\$16,354
Teacher X Time (Non-Tutor) <i>Maestro Tutor X Tiempo (No tutor)</i>	<i>The \$10,000 budget will fund professional and curriculum development for teachers to attend trainings, workshops, and curriculum planning outside their contracted hours.</i>	\$10,000
Coordinator X Time (Tutor) <i>Coordinador X Tiempo (Tutor)</i>	<i>The \$5,100 budget will fund after-school tutoring services provided by two coordinators, each offering 24 hours of targeted academic support.</i>	\$5,100



LOS ANGELES UNIFIED SCHOOL DISTRICT

Coordinator X Time (Non-Tutor) <i>Coordinador X Tiempo (No tutor)</i>	<i>The \$6,100 budget will fund parent and community engagement planning, compliance and data analysis, compliance reporting, and PD planning for coordinators.</i>	\$6,100
Educational Resource Aide X Time <i>Asistente de Recursos Educativos X Tiempo</i>	<i>The \$3,000 budget will fund after-school tutoring by our Educational Resource Aide, supporting the ELD teacher.</i>	\$3,000
Other Non Instructional Contracts <i>Otros contratos no educativos</i>	<i>Toshiba (Copiers)</i>	\$6,000
Contract Instructional Services <i>Servicios de Instrucción Contractuales</i>	<i>Parent Workshops from PEBSAF.org.</i>	\$10,000
Potential Funding Variance <i>Variación potencial de financiación</i>		\$27,182
Total Cost/Costo Total		\$543,633

After a period of discussion, Mr. Romero asked for a motion regarding the 2025 – 2026 7S046 School Title I Budget:

- a. A motion to approve the 2025-2026 7S046 School Title I Budget was made by Chae Costley and seconded by Angelica Lima.
- b. The votes on the motion are as follows: 9 members in favor; 0 members opposed; 0 members abstained.
- c. The motion to approve the 2025-2026 7S046 School Title I Budget passed.

● **Approval of the 2025 – 2026 7E046 School Title I Parent and Family Engagement Budget**
 Juan Romero led a review of the 2025-2026 7E046 School Title I Parent and Family Engagement Budget as presented. He asked the members if they had any questions; members had the opportunity to provide feedback and make final recommendations before moving to approve the 2025 – 2026 7E046 School Title I Parent and Family Engagement Budget items listed as follows:

Budget Allocation: Title I – 7E046

Allocation provided by the district for Parent Involvement
 Asignación proporcionada por el distrito para Participación de los Padres

2025-2026 Position/Budget Item	Description (how much/how many)	Total Allocation 2025–2026 \$6,761
Contract Instructional Services	Parent Workshop from PEBSAF.org.	\$6,422
Potential Funding Variance <i>Variación potencial de financiación</i>		\$339
TOTAL COST:		\$6,761

After a period of discussion, Mr. Romero asked for a motion regarding the 2025 – 2026 7E046 School Title I Parent and Family Engagement Budget:

- a. A motion to approve the 2025-2026 7E046 School Title I Parent and Family Engagement Budget was made by Chae Costley and seconded by Yessenia Marroquin.
- b. The votes on the motion are as follows: 9 members in favor; 0 members opposed; 0 members abstained.



LOS ANGELES UNIFIED SCHOOL DISTRICT



- c. The motion to approve the 2025-2026 7E046 School Title I Parent and Family Engagement Budget passed.

- **Approval of the Multilingual Multicultural Academic Language Coach (MMALC) funded by MMED for 2025–2026 with Title III-7T197 (70%) and TSP-10452 (30%)**

Juan Romero led a review of the 2025 – 2026 MMALC Budget 7T197 (Title III) & 10452 (TSP) as presented. The SSC discussed the school’s EL data and the need for EL support services. The EL designee presented information about the MMALC position provided by MMED, including the support they will provide to students and staff.

It was recommended that the school accept the MMALC position with differential for the school as allocated by MMED **Title III-7T197 (70%) and TSP-10452 (30%)**

The members discussed the need for the position, including a differential. The council was given an opportunity to ask questions and give feedback before a vote was taken. No questions were asked.

- a. A motion to accept the MMALC position with differential as allocated by MMED was made by Yessenia Marroquin and seconded by Angelica Lima.
- b. The votes on the motion are as follows: 9 members in favor; 0 members opposed; 0 members abstained.
- c. The motion to approve the 2025-26 MMALC position, with differential, funded by MMED passed.

- **Approval of the 2025-2026 Middle School Literacy Interventionist 7501T Budget**

Juan Romero presented SSC members with the centrally funded program position of Middle School Literacy Interventionist 7501T. The council was given an opportunity to ask questions and provide feedback on this position to improve the school’s academic program.

- a. A motion was made by Sara Canjura to approve the inclusion of the centrally funded Middle School Literacy Interventionist 7501T program within the 2025-2026 SPSA. The motion was seconded by Lusine Daduryan.
- b. The votes on the motion are as follows: 9 members in favor; 0 members opposed; 0 members abstained.
- c. The motion to approve the 2025-2026 Middle School Literacy Interventionist Program 7501T passed.

- **Approval of a 2025-2026 Contingency Plan**

*A contingency plan was created in the event that additional money was needed to cover other costs such as salary increases, we would take as much as needed from Contract Instructional Services. In addition, any technical corrections on a budget item would be moved to the correct funding line or taken from Contract Instructional Services. ***(shortage)**

****If there is a budget overage, the additional funds will be placed in Teacher X Time (Non-Tutor), and/or additional non-position funding lines. **** (overage)****

The members discussed expenditures, the council was given an opportunity to ask questions and provide feedback before the motion was made.

A motion was made by Sara Canjura to approve the Contingency Plan. The motion was seconded by Chae Costley. There was an opportunity for discussion. 9 members in favor; 0 members opposed; 0 members abstained. The motion passed.



LOS ANGELES UNIFIED SCHOOL DISTRICT



IX. ANNOUNCEMENTS

Juan Romero made the following announcements.

- The next SSC meeting is scheduled for Thursday, February 20, 2025.

X. ADJOURNMENT

A motion to adjourn the meeting was made by Chae Costley and seconded by Angelica Lima. A roll call vote was taken. 9 in favor, 0 against, 0 abstained. The motion passed. The meeting was adjourned at 4:33 p.m.

✓ These minutes were respectfully submitted by Chae Costley, SSC Secretary.